

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, DECEMBER 23, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

**Approved**

Present: Commissioners Hale, Johnson, Makowsky, Marwick and Petroskey  
Absent: None  
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Petroskey and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Petroskey and supported by Commissioner Makowsky to approve financial resolution No. 5360- Authorizing the payroll dated November 27, 2024 in the amount of \$82,613.65, direct deposits #38830 through #38873; and the payroll dated December 12, 2024 in the amount of \$88,488.25, direct deposits #38874 through #38917 and the bills dated November 25, 2024 through December 20, 2024 in the amount of \$955,887.09, checks #117816 through #117949 and wire and electronic transfers in the amount of \$882,607.83; and Net Payment Adjustments for the month of November 2024 in the amount of \$5,341.41; and the Regular Commission Meeting minutes from the November 25, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – None

Item 7 (a) – A motion was made by Commissioner Petroskey and supported by Commissioner Hale to approve the 2024 write-offs as presented. Motion carried unanimously.

Item 7 (b) – A motion was made by Commissioner Johnson and supported by Commissioner Petroskey to approve the 2025 budget which includes a \$.70 increase in water. All other rates remain unchanged. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 50,000 lbs/hr of steam due to colder temps. He stated that while the system can be held on one boiler, the plant is utilizing both boilers as a precaution should one of the units fail. That being said, both boilers have been running flawlessly.

Item 8 (b) – In other discussion, Mr. French stated that a letter regarding the steam conversion deadline will be mailed out to customers in the core district after the 1<sup>st</sup> of the year. In addition, the upcoming VPU Newsletter will have information about that as well.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Petroskey to adjourn at 3:47 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

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Bruce Johnson, Secretary

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Jeff Marwick, President