

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, NOVEMBER 25, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

**Approved**

Present: Commissioners Hale, Johnson, Makowsky, Marwick and Petroskey  
Absent: None  
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Aaron Asleson – Director – Distribution; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Petroskey and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Hale and supported by Commissioner Makowsky to approve financial resolution No. 5359- Authorizing the payroll dated October 31, 2024 in the amount of \$85,411.75, direct deposits #38742 through #38785; and the payroll dated November 14, 2024 in the amount of \$84,695.75, direct deposits #38786 through #38829; and the bills dated October 28, 2024 through November 22, 2024 in the amount of \$898,261.12, checks #117671 through #117815 and wire and electronic transfers in the amount of \$865,050.92; and Net Payment Adjustments for the month of October 2024 in the amount of \$2891.80; and the Regular Commission Meeting minutes from the October 28, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave a steam conversion update stating of the 110 gas applications received, 86 lines have been installed, and approximately 30 loans are in process. He further stated another notice will be mailed out to customers after the 1<sup>st</sup> of the year.

Item 6 (b) – Mr. Asleson gave an update on the Electrical Distribution Center stating the contract with States Manufacturing has been signed, and they have about a year to get the center built, delivered and placed on an already prepped foundation. The building is expected to be in place about this time next year giving VPU through the winter and into 2026 to get everything hooked up.

Item 6 (c) – Mr. French and Mr. Asleson reminded the Commission that the Water Service Inventory stemmed from the EPA providing standards to public water system operators following the issues in Flint, MI. They stated that while VPU is still collecting information from residents, the initial inventory has been filed. Additionally, they stated that all lead and galvanized water services will need to be replaced, however there will be government funding available resulting in no cost to those property owners who coordinate with VPU to have their service lines replaced. VPU will have to front the cost of the line replacements but will be able to submit for reimbursement.

Item 7 (a) – A Committee of the Whole meeting to discuss the 2025 preliminary budget is scheduled for Monday, December 16, 2024 at 3:30 pm.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 38,000 lbs/hr of steam utilizing both package boilers, alternating between boiler #1 and #2 every two weeks. Additionally, Mr. French and Mr. Asleson reported that an electric outage to tie in a new electric service to the mall is scheduled for tomorrow. They stated the outage will affect the mall, Village Inn and the Short Stop and should take about ½ hour.

Item 8 (b) – Commissioner Makowsky suggested that VPU should consider decorating a line truck and putting it in the Twilight Parade next year.

Item (9) – A motion was made by Commissioner Petroskey and supported by Commissioner Makowsky to adjourn at 3:44 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

\_\_\_\_\_  
Bruce Johnson, Secretary

\_\_\_\_\_  
Jeff Marwick, President