

## **OTHER FEES AND ASSESSMENTS**

Other fees and assessments exist for services provided. A full list of other fees and assessments can be obtained at the Utility business office.

Services provided that have a fee or assessment charge will be explained to the customer prior to that service being performed.

## **DELINQUENCY AND RECONNECTION CHARGES**

Any bill unpaid after the due date shall be considered delinquent and service subject to disconnection in accordance with Department policies. Copies of the current disconnection policy are available at the Utility office. Under certain conditions, payment plans may be established in order to avoid disconnection. Once disconnection for nonpayment occurs, reconnection fees become applicable in accordance with the fees and services schedule in effect. All reconnection fees are payable prior to reconnection of services.

## **SALES TAX**

All applicable sales taxes apply.

Should you require any further information regarding these rates and how they apply to your utility service, please contact our business office.

## **NSF CHECK CHARGES**

Current fees will be charged for any check returned for insufficient funds. The bill will then be considered delinquent and subject to disconnection.

## **RESALE**

Service taken under the rate schedules shall not be resold or used for standby electric service.

## **INTERFERENCE**

Use of electric services that cause disturbances of the electric distribution system and interference with service to other customers is not allowed.

## **ADHERENCE TO CODES AND RULES**

Wiring, electrical installation, equipment, and plumbing service must be in accordance with applicable codes and the rules of the Virginia Department of Public Utilities and the State of Minnesota. The Utility reserves the right to refuse service to customers not in compliance with this provision.

The Utility is not responsible for inspection on compliance with the various codes and assumes no responsibility for injuries or damage caused by code violations.

Steam, water, gas, and underground electric services are protected by easements. Any obstruction, landscaping, fences, etc., is to be removed and replaced by the customer if repairs are necessary on these services. Details are available by contacting the Department's business office.

## **METER ACCESS**

Access must be provided to read and service meters.

## **SERVICE POLICY STANDARD**

Please contact the Department for additional information on customer service policies.

### **STEAM**

The Utility shall maintain the incoming line from the main up to and including the main valve. The Utility shall also maintain the high pressure reducing valve and meter. All other maintenance and/or repair of steam systems, such as replacement of low pressure or motorized valves, shall be the responsibility of the property owner.

### **ELECTRICAL**

The utility shall maintain and repair all electrical facilities up to the consumer's weather head, or in case of underground service, it shall be maintained up to the line side of the meter.

### **GAS**

The Utility shall furnish and maintain the metering device and regulator. The incoming gas line is owned and shall remain the property and responsibility of the property owner. However, in the interest of safety, the Utility will maintain the gas service line at the owner's expense.

### **WATER**

The Utility shall furnish and maintain the metering device. The service line and valve from the main into the building shall remain the property and responsibility of the property owner.

### **SERVICES**

The Utility shall in all cases maintain and repair its own facilities and it has the responsibility to see that the product is available at the consumer's location at normal level or pressure.

New appliances and furnaces should be installed and serviced by the seller. Installed or existing appliances and furnaces should be repaired and/or maintained by a private contractor. A serviceperson will shut off services at the request of the customer during normal working hours. Fees may apply and are available at the Utility business office.

## **OTHER IMPORTANT PHONE NUMBERS**

**Virginia City Hall** 218-748-7500  
327 First Street South, Virginia  
Office Hours  
Monday - Friday 8 a.m. to 4:30 p.m.

**Public Works Department** 218-748-7500  
For garbage and sewage services

327 First Street South, Virginia  
Office Hours  
Monday - Friday 8 a.m. to 3:30 p.m.

**PUBLIC WORKS EMERGENCY  
RESPONSE TEAM** 218-748-6600

24 hours a day – 7 days a week

**FIRE EMERGENCY** 911

Fire non-emergency 218-748-7520  
24 hours a day – 7 days a week

**POLICE EMERGENCY** 911

Police non-emergency 218-748-7510  
24 hours a day – 7 days a week

City of Virginia  
**DEPARTMENT OF PUBLIC UTILITIES**  
618 Second Street South  
Virginia, Minnesota 55792  
Telephone 218-748-7540  
Fax 218-748-7544  
Website [www.vpuc.com](http://www.vpuc.com) Email [general1@vpuc.com](mailto:general1@vpuc.com)  
Office Hours Monday – Friday 8 a.m. – 4:30 p.m.



## **Customer Information & Utility Rate Schedule**

**January 1, 2018**

This brochure is intended to provide a current rate schedule along with some general information for customers on the utilities provided by this Department: electricity, water, natural gas, and steam.

Other fees and assessments may be in effect and a complete schedule of the current Customer Service Policies are available by contacting the Department.

Should you desire any further information regarding these rate schedules and how they apply to your utility service, please contact the Department's business office.

## **GENERAL INFORMATION**

Request for utility service must be made in person at the Department's business office before utility services will be turned on.

### **DEPOSIT FOR SERVICE**

A deposit in an amount approximately equal to two times the highest month's bill based on the previous year's consumption for a year when premises was occupied, shall be required prior to an account being put into a customer's name, connection to the utility system, and /or receiving service. The deposit requirement for utility service may be waived provided the service account is in the name of the property owner. A property owner who has been granted a waiver for the required deposit may be required to post a deposit if their account appears on the disconnect list more than two times in any twelve-month period. All deposits shall bear interest at the rate established by the State of Minnesota until service is terminated. At the time of termination, the deposit may be applied to the customer's account for subsequent billing or the deposit will be refunded once all obligations to the utility have been discharged. Deposits are non-transferable from one customer to another and are refundable only to the original applicant or applicant's designee providing proper identification.

### **PROMPT PAYMENT**

Utility Bills are due and payable on or before the due date as indicated on each bill. See reverse side of billing for other pertinent billing information.

## ELECTRIC

### RESIDENTIAL SERVICE

Residential Rate

Monthly service charge	\$ 12.00 per month
For electricity used	\$ .079 per kWh

Plus applicable Energy Acquisition Adjustment – see below.

### COMMERCIAL SERVICE

Available to any customer at one location for general power and lighting purpose as 60 hertz single and/or three- phase service through one meter at the secondary voltage available at the customer's location

#### Commercial (General Service) Rate

Monthly Service Charge	\$ 12.00 per month
For electricity used	\$ .079 per kWh

Plus \$14.30 per kW of demand over 10 kW demand

Plus applicable Energy Acquisition Adjustment – see below.

#### Commercial 3 Phase (Secondary) Rate

Monthly Service Charge	\$ 12.00 per month
For electricity used	\$ .079 per kWh

Plus the greater of \$14.30 per kW of demand or \$35.75 per month

Plus applicable Energy Acquisition Adjustment – see below.

#### Commercial 3 Phase (Primary) Rate

Monthly Service Charge	\$ 12.00 per month
For electricity used	\$ .079 per kWh

Plus the greater of \$14.30 per kW of demand or \$143 per month

Plus applicable Energy Acquisition Adjustment – see below.

### SECURITY LIGHT RATES

100 W-HPS*	\$ 9.00 month
175 W-MV *	\$ 10.00 month
250 W-MV/HPS*	\$ 14.00 month
400 W-MV/HPS*	\$ 16.00 month
500 W-MV *	\$ 20.00 month
1000 W MH*	\$ 40.00 month

\* OR LED EQUIVALENT

## ELECTRIC (cont'd.)

### INDUSTRIAL RATE

Service Charge	\$ 20.00	month
Energy Charge	\$ .079	per kWh
Demand Charge	\$ 14.30	per kW

Plus applicable Energy Acquisition Adjustment – see below.

Energy Acquisition Adjustment connected with all above electric rates: The applicable electric rate shall be adjusted monthly by the amount the Net Electric Costs per Unit exceeds the base energy cost per unit of \$.04267. Net Electric Costs per Unit shall be the total energy costs for the previous month divided by the number of kWh sold (determined as kWh purchased less line loss of 2.50%) .

### ELECTRIC DEMAND

Demand is defined as the maximum average load during any fifteen (15) consecutive minutes during the month. Adjustments will be made for power factors below 85%. Demand meters to determine the 15-minute interval maximum average load will be installed at the option of the department.

## WATER

### RESIDENTIAL SERVICE

Service Charge	\$15.50 per month
All water used	\$ 2.50 per 100 cu. ft.

### COMMERCIAL SERVICE

Service Charge	\$20.50 per month
All water used	\$ 2.50 per 100 cu. ft.

### WATER FLAT RATE

Service Charge	\$15.50 per month
For water used	\$25.00 per month

## NATURAL GAS

### COMMERCIAL AND RESIDENTIAL RATE

Service Charge	\$ 9.00 per month
For gas used	\$ .79 per 100 cf.

Plus applicable purchased gas adjustment.

Purchased Natural Gas Adjustment: The gas rate shall be adjusted monthly by \$1.08 per 100 cf. for each \$1.00 per 100 cf. difference, or portion thereof, between the base rate of \$0.580 per 100 cf. and the actual average cost of gas purchased during the previous month. The average cost of purchased gas shall be equal to the total cost of gas supply and transportation cost, including capacity, demand, and reservation charges, divided by the volume of gas purchased. The cost of gas used in this calculation shall not include gas purchased for the generation of steam heat or electricity.

## STEAM

### RESIDENTIAL STEAM RATE

Service Charge	\$42.00 mo.
For steam used	\$ 1.21 per unit

Usage Rates (1 unit = 100 lb. of steam used)  
Plus applicable steam heat cost adjustment

### COMMERCIAL STEAM RATE

Service Charge	\$ 46.00 per month
For steam used	\$ 1.21 per unit

Usage Rates (1 unit = 100 lb. of steam used)  
Plus applicable steam heat cost adjustment

Steam Heat Cost Adjustment: The steam heat rate shall be adjusted monthly by the amount the steam costs per unit sold for the previous month exceeds the base steam cost per unit of \$0.55.

Usage Adjustment: The Commission reserves the right to adjust steam readings up or down, using historical data and degree days to establish a customer's consumption per degree day for the purpose of usage estimation in the case of steam meter malfunction. The Utility shall, upon request, give a more specific breakdown of any adjustment prepared using this approach.

## CITY OF VIRGINIA SERVICE RATES

The following rates for services are set by the City Council of the City of Virginia, Minnesota and are listed here as a service for customers.

Please contact the Virginia City Clerk's office regarding the following services.

### SEWAGE CONDENSATE

Amount charged is based on total steam units of consumption at \$.047 per unit of steam used

### SEWER

Per unit of water used \$ 8.42 per unit

NOTE: The amount charged for sewer service during the months of May, June, July, August, and September of each year is based on the lesser of the actual water used or the average amount of water used in the months of January, February, and March of that year.

### GARBAGE

<b>Residential</b>	City	\$ 10.30 mo.
	County	\$ 4.83 mo.

<b>Residential - Rental</b>	City	\$ 16.30/unit
	County	\$ 4.83 mo.

### **Commercial**

Commercial City and County garbage charges are determined by the City of Virginia Department of Public Works on a per customer basis. Contact the City of Virginia Public Works Department for determination of charges.