

# NOTICE

**A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA, WILL BE HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES, 618 SECOND STREET SOUTH, VIRGINIA, MINNESOTA, ON MONDAY, SEPTEMBER 24, 2018 AT 3:30 P.M.**

1. **CALL TO ORDER / ROLL CALL**
2. **APPROVE MEETING AGENDA**
3. **PUBLIC FORUM/ APPEARANCES** *Prior arrangements to speak to the Commission should be made in advance by contacting the General Manager or the Customer Relations Supervisor*
4. **WRITTEN COMMUNICATIONS**
  - a. LEA items: LEA meetings will be scheduled on an as needed basis
5. **CONSENT AGENDA** *Motion will be to approve the consent agenda as listed. The following items will be enacted by one motion unless a Commissioner requests an item be considered separately.*
  - a. Resolution No. 5267 - Approval of Payroll, Accounts Payable and Net Payment Adjustments \*
  - b. Approval of Regular Commission Meeting Minutes from the August 27, 2018 meeting \*
6. **REPORTS OF COMMITTEES**
  - a. Safety Committee
    1. Monthly Injury Summary Report \*
  - b. Strategic Planning Committee Update
7. **OLD BUSINESS**
  - a.
8. **NEW BUSINESS**
  - a. Discuss December Meeting
  - b. Approve Travel Request for 2 Customer Service & Billing Specialists to attend Caselle 2018 Annual Conference; October 10-12; 2018; Salt Lake City, UT
  - c. Approve Travel Request for Director - Steam, Water & Gas to attend MMUA First Line Supervision Training; November 14-16, 2018; Plymouth, MN
  - d. Approve Travel Request for Accounting Supervisor & Supervisor, Customer Relations to attend APPA Customer Connections Conference; November 4-7, 2018; Orlando, Florida
  - e. Approve Travel Request for Accounting Supervisor to attend MMUA Leadership Academy; September 25-27, 2018; Plymouth, MN
9. **MANAGER'S/STAFF REPORT**
  - a. Operations Update
  - b. CIP Update
  - c. Discuss other items in Commission packets
10. **ADJOURN**