

# NOTICE

**A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA, WILL BE HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES, 618 SECOND STREET SOUTH, VIRGINIA, MINNESOTA, ON MONDAY, DECEMBER 17, 2018 AT 4:30 P.M.**

1. **CALL TO ORDER / ROLL CALL**
2. **APPROVE MEETING AGENDA**
3. **PUBLIC FORUM/ APPEARANCES** *Prior arrangements to speak to the Commission should be made in advance by contacting the General Manager or the Customer Relations Supervisor*
4. **WRITTEN COMMUNICATIONS**
  - a. LEA items: LEA meetings will be scheduled on an as needed basis
5. **CONSENT AGENDA** *Motion will be to approve the consent agenda as listed. The following items will be enacted by one motion unless a Commissioner requests an item be considered separately.*
  - a. Resolution No. 5271 - Approval of Payroll, Accounts Payable and Net Payment Adjustments \*
  - b. Approval of Regular Commission Meeting Minutes from the November 26, 2018 meeting \*
6. **REPORTS OF COMMITTEES**
  - a. Safety Committee
    1. Monthly Injury Summary Report \*
7. **OLD BUSINESS**
  - a. EV Charging Station Update
8. **NEW BUSINESS**
  - a. Approve Resolution #5272 – IRRR Grant Request for Solar Development
  - b. Approve Resolution #5273 – Highway 53 Water Project Financing
  - c. Approve 2018 Write-Offs \*\*
  - d. Approve 2019 Budget \*\*
  - e. Approve Travel Request for two Customer Service Persons to attend MMUA Meter School; February 13-15, 2019; Marshall, MN \*
  - f. Approve Travel Request for Commissioners and Managers to attend MMUA Legislative Conference; January 29-30, 2019; St. Paul, MN
  - g. Approve Travel Request for General Manager to APPA Legislative Conference; February 25-27, 2019; Washington, D.C
  - h. Approve Travel Request for Director – Power Plant Maintenance to attend Microwest Software Computer Maintenance Training; April 28- May 3<sup>rd</sup>, 2019; San Diego, CA
9. **MANAGER’S/STAFF REPORT**
  - a. Operations Update
  - b. Discuss other items in Commission packets

10. ADJOURN